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|----------------------|
| Official use: |
| Date _____ |
| Topic _____ |
| Confirmed _____ |

Speaker's Bureau Request Form

Organization: _____

Date speaker needed: _____ **Time:** _____

Topic: _____

Alternate Topic: _____

Coordinator: _____

Contact Person: _____

Phone: home: _____ **work:** _____

Address: _____

Audience Size: _____ **Demographics:** _____

Length of speaker's presentation: _____

A/V Equipment needed? Yes _____ **No** _____

If yes, what equipment _____

Is it provided by the organization? _____

Meeting location: _____

Directions: _____

Is speaker invited to lunch /dinner? _____

Please return to:

| |
|---|
| <p>Beth Washington Safe Kids Tulsa Area 5353 E. 68th St. Tulsa, OK 74136 or Fax: (918) 494-6495 Phone: (918) 494- SAFE</p> |
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